



REGISTRATION FORM (INTERNATIONAL STUDENTS)

Instructions:

1. Please complete ALL sections in this form using BLOCK LETTERS.
2. Enclose certified true copies of all supporting documents with this completed and signed application. All documents must be certified by a recognised authority, e.g. original issuing bodies, Commissioner of Oaths, registered Lincoln University College (LUC) representative/agent or Lincoln staff members.
3. This application is the property of LUC. Supporting documentation will NOT be returned.
4. For international students, the application and complete set of documents must reach LUC at least eight (8) weeks before the commencement of programme to facilitate the student pass application process.

Section A: PERSONAL DETAILS

Title: Mr Mrs Ms Miss **Gender:** Male Female

Family Name/ Surname: [Grid of 20 boxes]

Full/ Given Name: [Grid of 20 boxes]
(as per NRIC /passport)

NRIC / Passport No: [Grid of 10 boxes]

Date of Birth [Grid of 2 boxes] / [Grid of 2 boxes] / [Grid of 4 boxes]

Marital Status: Single Married Others: [Text box]

Are you the first in your family to enter higher education? Yes No

Religion: Islam Christian Buddhist Hindu Others [Text box]

Ethnicity/ Race: [Grid of 20 boxes]

Nationality: [Grid of 20 boxes]

Home Phone: [Grid of 10 boxes] **Mobile No:** [Grid of 10 boxes]

Email: [Grid of 20 boxes]

Correspondence Address: [Grid of 20 boxes]
(In Malaysia)

Town/City: [Grid of 20 boxes]

State: [Grid of 20 boxes]

Postcode: [Grid of 8 boxes]

Country: [Grid of 20 boxes]

Permanent Home Address: [Grid of 20 boxes]
(Home Country)

Town/City: [Grid of 20 boxes]

State: [Grid of 20 boxes]

Postcode: [Grid of 8 boxes]

Country: [Grid of 20 boxes]

Photo

Emergency Contact :	Name:	<input type="text"/>
	Relationship:	<input type="text"/>
	Mobile:	<input type="text"/>
	Email:	<input type="text"/>

INFORMATION

Are you currently holding any type of Malaysia Immigration Pass/Visa ? Yes No

If yes, type of Immigration Pass/Visa : Social Visit Student Dependent Diplomatic

If on Social Visit, do you obtain : Malaysia Entry Visa Student

Expiry date of Immigration Pass/Visa held / /

Pass Ref. No:

ANTECEDENT

Have you ever refused entry into or deported from any country, including Malaysia ?	<input type="radio"/> Yes <input type="radio"/> No
Have you ever been convicted in a court of law in any country, including Malaysia ?	<input type="radio"/> Yes <input type="radio"/> No
Have you ever been prohibited from entering Malaysia ?	<input type="radio"/> Yes <input type="radio"/> No
Have you ever entered Malaysia using a different Passport or Name ?	<input type="radio"/> Yes <input type="radio"/> No
If any of the answer is YES, please furnish details on a separate sheet of paper	

Those transferring from other Institutions/Colleges/Universities in Malaysia and holding a Student Pass/Visa or Dependent Pass will need to provide the School Leaving Certificate/Testimonial, Release Letter, Result and Attendance Report.

If you are a student/former student of any Institution/College/University in Malaysia, please fill in the following:

Programme	<input type="text"/>		
Institution/College/University	<input type="text"/>	Duration studied there (years)	<input type="text"/>

Section B: PROGRAMME REFERENCES

Intake Month: Intake Year:

- CERTIFICATE
 FOUNDATION
 DIPLOMA
 DEGREE
 MASTER
 PhD
 OTHERS

PROGRAMME

FACULTY

Are you applying for Credit Transfer? Yes No

(If Yes you must submit the completed application for Module Exemption/Credit Transfer form including relevant documents)

For Post-Graduate application ONLY:

Are you applying under Recognition of Prior Learning? Yes No

Kindly Select the mode of study Full Time Part Time

Section C: ACADEMIC QUALIFICATIONS

A certified true copy or original transcript of all official results (including the grading scheme) must be attached to this application. Please provide certified English translated copies if the qualifications are in languages other than English.

Secondary or Year 12 Studies (O Level, A Level)

Name of Qualification	Name of Institution/ Country	Date Commenced & Completed	Results/Class/Grade Awarded (If currently awaiting results)
O-Level, A Level Secondary or Year 12 Studies	e.g. Melbourne City College, Australia City of Bristol College, UK	e.g. Jan 2013 - Nov 2017	CGPA/ Grade

Tertiary Studies (Diploma or Degree)

Name of Qualification	Name and State / Country of School	Date Commenced & Completed	Results/Class/Grade Awarded (If currently awaiting results)
e.g. Diploma of Pharmacy	e.g. Oaks International Cambridge, United Kingdom Harvard University, Cambridge, Massachusetts	e.g. Mar 2016 - Dec 2017	CGPA/ Grade

Section D: ENGLISH PROFICIENCY

Please provide relevant supportive documents

Do you have English Language Qualification Yes No

If yes, please specify :

	Score	Date	Reference No
TOEFL	<input type="text"/>	<input type="text"/>	<input type="text"/>
IELTS	<input type="text"/>	<input type="text"/>	<input type="text"/>
LUC Language Test	<input type="text"/>	<input type="text"/>	<input type="text"/>

Section E: FINANCIAL ASSISTANCE

- Sponsor by Employer
- Self Finance
- Scholarship
- Sponsor by Government
- Others : _____
(Specify)

Please attach relevant supportive documents.

Company Name : [Grid of 20 boxes]

Address : [Grid of 20 boxes]

Town/City: [Grid of 20 boxes]

State: [Grid of 20 boxes]

Postcode: [Grid of 8 boxes]

Country: [Grid of 20 boxes]

Office No: [Grid of 10 boxes] **Mobile No:** [Grid of 10 boxes]

Section F: SPECIAL CONDITION

Do you have a disability, impairment or long-term medical condition which may affect your studies?

- Yes
- No

If yes, please provide the relevant medical documentation with this application which will enable us to provide reasonable adjustments to support you in your studies. Disclosure of this information is treated confidentially and will not be used to disadvantage you. The Counselling Centre at Lincoln university College may contact you to discuss the support, equipment and facilities available that may assist you.

Section G: PERSONAL DATA

I consent to the collection and processing of personal data (as defined in the Personal Data Protection Act 2010) stated above by Lincoln University College (LUC) to assess this application and to be shared from time to time with Lincoln appointed third party agents as per the privacy policy. The consent provided is for unlimited period until revoked.

<p>_____</p> <p>(Signature of Applicant)</p>	<p>_____</p> <p>(Date)</p>
<p>_____</p> <p>(Signature of Parent / Guardian)</p>	<p>_____</p> <p>(Date)</p>

Section H: DECLARATION AND SIGNATURE

Applicant

I declare that all information provided by me in this form, including those information given in all other documents provided, is true and accurate. I acknowledge that Lincoln University College (LUC) reserves the right to amend or reverse any decision regarding admission that's made on the basis of incorrect, incomplete, fraudulent information or non-attainment of minimum entry requirements, including pre-requisite results to enrol into a programme.

I authorise LUC to verify my academic records from previous institutions or my work experience from past employers.

If tuition fees are paid by an organisation or my parents ("Sponsor"), I authorise LUC to release my fees and academic progress information to my parents and the sponsor upon request.

I agree to abide by the statuses, regulation and policies of LUC at all times. I have read and understood the above conditions and agree to fully accept them.

(Signature of Applicant)

(Date)

Name:
(as per NRIC/Passport)

Parent / Guardian

I hereby apply for his/her admission at Lincoln University College (LUC) and undertake to pay the full fees of this programme until complete.

I hereby agree to pay all the fees due on the dates stipulated by LUC, failing which LUC reserves the right to bar my child/ward from attending classes including termination of study.

If tuition fees are paid by an organisation ("Sponsor"), I authorise LUC to release the applicant's fees and academic progress information to the sponsor upon request.

Name:
(as per NRIC/passport)

Occupation:

NRIC/Passport No:

Relationship:

(if different from permanent home address stated in Page 1)
Address:

City:

Postcode:

State:

Country:

Home Phone:

Mobile:

Email:

(Signature of Parent / Guardian)

(Date)

PAYMENT OPTIONS

1. Online Bank-In / Direct bank-in:

Payable To : **ASIA PACIFIC HIGHER LEARNING SDN. BHD.**
(Lincoln University College)
Account No : **(6-12349-000-00219) RHB Bank**

2. Over the Counter:

Mode of Payment : Cash or Crossed Cheque
Payable to : **ASIA PASIFIC HIGHER LEARNING SDN. BHD.**
Operating Hours : Mondays to Fridays
9.00 am – 6.00 pm

3. Contact number

Tel No : **+603 7726 2306**
Fax No : **+603-7726 2305**

Important notes:

On the transaction slip, please ensure to write:

- Student's Name NRIC/Passport Number Programme Name
 Student ID Number Contact Number

4. Telegraphic Transfer (for international applicants):

Payable To : **ASIA PACIFIC HIGHER LEARNING SDN. BHD.**
(Lincoln University College)
Account No : **6-12349-000-00219**
Bank Name : **RHB Bank**
Swift Code : **RHBBMYKL**
Bank Address : **2G & 2M Jalan SS21/39, Damansara
Utama, 47400 Petaling Jaya, Selangor,
Malaysia.**

Email : info@lincoln.edu.my

Website : www.lincoln.edu.my

Toll Free : +603-78063478

FOR OFFICE USE ONLY

Mode of Study <input type="radio"/> Full Time <input type="radio"/> Part Time	Academic Year <input type="radio"/> Year 1 <input type="radio"/> Year 2 <input type="radio"/> Year 3 <input type="radio"/> Foundation <input type="radio"/> English	Intake <input style="width: 100%;" type="text"/> Student ID No. <input style="width: 100%;" type="text"/>	Receipt No. <input style="width: 100%;" type="text"/> Amount <input style="width: 100%;" type="text"/>	<div style="border-top: 1px solid black; padding-top: 5px; text-align: right;">(Counsellor Name)</div> <div style="border-top: 1px solid black; padding-top: 5px; text-align: right;">(Signature)</div> <div style="border-top: 1px solid black; padding-top: 5px;">Date :</div>
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Document Checklist:

- Photograph Release Letter Single Entry Visa (SEV) Medical Checkup Form
 Assessment Form Completion Letter Academic Certificate/Transcripts NOC/ Eligibility Letter
 Offer Letter VISA Approval Letter (VAL) 3 Copies of Passport Pages with Visa Information Page International Student Affidavit